

REQUEST FOR REFUND OF PASSENGER/ SECURITY SERVICE CHARGES AND AVIATION LEVY

This form may take you 5 minutes to complete.
You will need to include the following information to complete the submission of this form:

- Copy of passport
- Boarding Pass of arrival flight
- Tickets of departure flight

**PLEASE FILL UP YOUR PARTICULARS IN BLOCK LETTERS
FOR CHILDREN UNDER 12, REFUND WILL BE MADE TO PARENT OR GUARDIAN**

Name of passenger: _____

Refund payable to: _____
(Please enclose a Letter of Authorisation if the refund is not payable to the passenger)

Address: _____

Country: _____ Email: _____

Tel No.: _____ Fax No.: _____

My flight schedule, as shown in the photocopy of the air ticket(s), is as follows:

Date & Time	Flight Number	From Airport/Country	Date & Time	To Airport/Country

I request for the refund of the Passenger/ Security Service Charges (P/SSC) and Aviation Levy (AL) of **S\$28** as I was in transit within 24 hours of arrival for a departure to other than the last country of embarkation. I would like the refund to be made in _____ currency, where possible (not applicable for bank draft in CNY, MYR and TWD). Otherwise, the refund will be issued in SGD.

I understand that if the airline had declared me as a transfer passenger to Changi Airport Group (CAG), I will not be eligible to claim the P/SSC and AL from CAG.

By signing on this form, I agree to bear all charges imposed by the bank(s) pertaining to my refund.

Name of applicant

Signature of applicant & date

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Request received by CAG Officer: _____

Name

Signature & date

- With effect from 1 July 2015, Transfer/Transit passengers scheduled to depart within 24 hours of arrival for a destination other than the last country of embarkation will be required to pay P/SSC of S\$6.
- Refund is only applicable to Transfer passenger who had paid the non-Transfer charge of S\$34 for T1, T2 and T3.
- For overseas addresses, the mode of payment will be bank draft only. CAG will not be liable for the charges associated with the bank draft. You are advised to present the bank draft to the bank as soon as you have received it, before the bank draft expires. Please take note of the validity period printed on the bank draft.